

DTE BOARD MINUTES

Date: 3/8/2023

Time: 7:30 pm

Venue: Zoom

Join Online: <http://dte.coop/zoom>

1. Meeting Started

7:41

2. Chair and Minute keeper

Chair: Robin McPherson

Minute keeper: Kathy Ernst

3. Acknowledgement of Country

We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.

4. Attendance

Kathy Ernst Suzie Helson Robin Macpherson Lance Nash Shardae Reed Absent Brian Denham - LOA Malcolm Matthews	Charlie John Magor Rick Gill Ray Higgins Mark Rasmussen Steven Gregory Kim Chadwick Kevin Taylor	
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5. Director Inactivity Credits at start of meeting

INACTIVITY CREDITS LOST							
Date	Kathy	Robin	Susie	Brian	Malcolm	Shardae	Lance
6/7/23	0	0	0	0	0	0	0
1/6/23	0	0	0	0	0	0	0
4/5/23	0	0	0	0	0	0	0
6/4/23	4	4	4	4	4	4	4
2/3/23	0	0	0	0	0	0	0
2/2/23	0	0	0	0	0	0	0
5/1/23	0	0	0	0	0	0	0
TOTAL	4	4	4	4	4	4	4

6. Confirmation of Previous Meeting Minutes

1) Date: 6/7/2023

Moved: Kathy, Seconded: Suzie, PBC

7. Matters arising from Previous Meeting Minutes

1) None

8. Action tasks from previous meetings

1. *Gas Bottles and fuel*

2021 02 04 Suzie to write to OC informing them of the motion about storage of gas bottles and fuel – **COMPLETED**

Suzie to write to OC enquiring on progress. **COMPLETED**

22 01 06 Suzie to write to OC enquiring on progress **COMPLETED**

22 02 03 Secretary to write to OC informing them of the motion about storage of gas bottles and fuel **COMPLETED**

22 03 03 Information has been received from the OC, Board to discuss **ONGOING**

22 07 07 Discussed during meeting. **IN PROGRESS**

22 07 07 Brian to follow up on our requirements for safe storage of gas and fuel and report back to the Board.

22 08 04 Brian still investigating **ONGOING**

22 09 01 IN PROGRESS

23 01 05 Waiting for response from Council IN PROGRESS

23 02 02 ONGOING

23 07 06 Malcolm will reinvestigate quotes and write a report for the Board.

2. Complaints File

2021 07 01 Troy to help Elisa to set up a document library for complaint documents **REPLACED**

2022 03 03 Robin to help Elisa to set up a document library for complaint documents **MOVING FORWARD**

2022 05 05 Robin to help Elisa to set up a document library for complaint documents **IN PROGRESS**

2022 06 02 Waiting for technical assistance **IN PROGRESS**

22 08 04 **IN PROGRESS**

22 09 01 Waiting on registration as a non-profit with Google **IN PROGRESS**

23 01 05 Complaints spreadsheet has been set up **COMPLETED**

23 01 05 Elisa to upload documents relating to complaints and other matters to a folder on the Board Gdrive to be set up by Kathy.

23 02 02 Folders set up, no documents uploaded **ONGOING**

23 03 02 Secretary to remind Elisa to upload files **COMPLETED**

23 05 04 Elisa replied that she will upload after ConFest **ONGOING**

23 07 06 Secretary to remind Elisa to upload files **ONGOING**

23 08 03 Email sent, Elisa will do it soon **ONGOING**

3. ANZ

22 07 07 Suzie to attempt to close the ANZ CC account and move the money to the ANZ Investment

22 08 04 Gary has taken over the task **ONGOING**

22 09 01 Kate and Elisa are taking over and will also change TBT address **ONGOING**

22 10 06 **IN PROGRESS**

22 11 03 **IN PROGRESS**

23 01 05 Malcolm to work on fixing up signatories as well as closing CC account.

23 02 02 **ONGOING**

23 03 02 Accounts to be closed **ONGOING**

23 05 04 **ONGOING**

23 07 06 **ONGOING**

4. Moderator access

23 02 02 Robin to set up moderator access for Kathy

23 03 02 **ONGOING**

23 05 04 **ONGOING**

23 08 03 **ONGOING**

5. Copyright enquiry

23 07 06 Kathy to draft a letter for director input in response to the letter from Leila Alayei

23 08 03 COMPLETED

6. Land and stock returns

23 07 06 Secretary to complete the Annual Land and stock returns

23 08 03 COMPLETED

7. Insurance

23 07 06 Suzie to follow up the Arcuri insurance correspondence

23 08 03 ONGOING

8. Volunteer/Member ticket

23 07 06 Secretary to contact Jennifer explaining that the Board has agreed to her request but that she must contact DTE to remind us as we have no process in place to approve a volunteer ticket so far in advance.

23 08 03 COMPLETED

9. Bendigo Bank term deposit

23 07 06 Lance to organise moving \$550,000 into a BB four month term deposit.

23 08 03 ONGOING

Correspondence

- 1) Correspondence Inward
 - a) 23 06 27 ANZ - Confest Acct Stmt
 - b) 23 06 30 Bank Aust - Stmt 33
 - c) 23 07 17 ANZ - Inv Acct Stmt
 - d) 23 07 30 OC - CallForResolutions
 - e) 23 08 01 Leila Alayej - re Copyright enquiry
- 2) Correspondence Inward - for the CC
 - a) none

- 3) Correspondence Inward - for the OC
 - a) 23 07 10 Telstra - Invoice \$50
 - b) 23 07 07 Origin - INV_A-CFEE6B31_58983194_1683227397611
 - c) 23 07 07 Origin - INV_A-CFEE6B31_40829033_16752755519
 - d) 23 07 07 Murray LLS - July update
 - e) 23 07 5 Edward River - Planning Proposal
 - f) 23 06 30 Transgrid - Interconnector West
 - g) 23 07 24 Kate Redfern - proposed VNI line
 - h) 23 07 20 Essential Energy - private poles
 - i) 23 07 19 Transgrid - VNI West RRG 3 Minutes
 - j) 23 07 15 Servers Aust - Invoice \$190.30
 - k) 23 07 15 Servers Aust - Invoice \$190.30 paid
- 4) Correspondence Inward - Invoices and receipts
 - a) none
- 5) Correspondence Inward - Confidential
 - a) none
- 6) Correspondence Outward
 - a) 23 07 10 LLS - Woorooma Land and Stock return
 - b) 23 07 16 Jennifer Edge - member-volunteer ticket
 - c) 23 07 31 Leila Alayej - copyright enquiry
 - d) 23 07 10 LLS - Bylands Land and Stock returne
- 7) Correspondence Outward - Confidential
 - a) none
- 8) Membership applications
 - a) ReeceJones_20230721_MF
 - b) SimoneMonet_20230712_MF
 - c) SwahiliMonetBean_20230712_MF
 - d) CadrJamesBean_20230712_MF_U18
 - e) NuwaraEliyaSimoneBean_20230712_MF_U18J
- 9) Acceptance of correspondence

Motion: That the Correspondence be accepted.

Moved: Lance, Seconded: Kathy, PBC

9. Matters arising from Correspondence

- 1) 23 08 01 Leila Alayej - re Copyright enquiry

We do not want to charge for use of the information as disseminating information on alternatives is one of our objectives. We should ask for access to the collated information. We would like it noted that ConFest is our registered business name.

Action Task : Kathy to reply

10.Membership and Activity forms

- 1) Motion: Reece Jones, folio number 1946, is approved as a member of DTE.

Moved: Lance, Seconded: Shardae, PBC

- 2) Motion: The Board approves the activity of 24+ hours for Ben Howard so that we can process his refund.

Moved: Lance, Seconded: Kathy, PBC

11.Payments

- 1) None

12.Motions by Circular

P=proposer, Y=support, N=oppose

date proposed	date passed	motion	KE	SH	MM	SR	BD	RM	LN	7
23/07	24/07	The board advises the OC that all future calls for motions for General meetings are to be sent only to the Auditor who then forwards them to the OC for documentation after the closing of submissions.		Y	N	Y	Y	P	Y	5
23/07		Down To Earth repoints data.dte.org.au to data.dte.coop		Y		Y	Y	P	Y	5
17/07		That Robin emails all new members and invites them to "New Members Induction" meeting this Thursday night as outlined in the document. Induction Night - GDoc		Y		Y	Y	P	Y	5

13. Agenda item: Reminder email to members who have not submitted activity forms

Motion: That the Board authorises the Membership committee to email Members who have not supplied activity forms a reminder to get them in.

Moved: Robin, Seconded: Kathy, PBC

Action Task: Membership group to send emails.

14. Agenda item: Activity Form thank you

Motion: The Board authorises the Membership committee to email those who have filed a activity form with a Thank you and an invite to join the co-op

Moved: Robin Seconded: Shardae, PBC

Action Task: Membership group to send emails.

15. Agenda item: Sale of water allocation

Motion: That Kathy Ernst is authorised to sell all or part of our water allocation for 23/24 (leaving 5meg for our use)

Moved: Kathy, Seconded: Robin, PBC

Action Task: Kathy to sell the water allocation.

16. Agenda item: Template

Motion: In future we use the template "Call for Resolutions" -

<https://docs.google.com/document/d/1sNdtMMG-2V7yoC5D-9IN41pl4LeaYtOVLZELMPTB5Us/edit?usp=sharing>

and send this for the September call for resolutions -

<https://docs.google.com/document/d/1Yiqfq9NKS4N2IYGcUepuZbPgp255vc63DCLnrgSHet0/edit?usp=sharing>

Moved: Robin Seconded: Shardae, PBC

17. Summary of Carried Resolutions

- 1) That Reece Jones, folio number 1946, is approved as a member of DTE.
- 2) The Board approves the activity of 24+ hours for Ben Howard so that we can process his refund.

- 3) That the Board authorises the Membership committee to email Members who have not supplied activity forms a reminder to get them in.
- 4) That The Board authorises the Membership committee to email those who have filed a activity form with a Thank you and an invite to join the co-op
- 5) That Kathy Ernst is authorised to sell all or part of our water allocation for 23/24 (leaving 5meg for our use)
- 6) In future we use the template "Call for Resolutions" - <https://docs.google.com/document/d/1sNdtMMG-2V7yoC5D-9IN41pI4LeaYtOVLZELMPTB5Us/edit?usp=sharing> and send this for the September call for resolutions - <https://docs.google.com/document/d/1Yiqfq9NKS4N2IYGcUepuZbPgp255vc63DCLnrgSHet0/edit?usp=sharing>

18.Actions Tasks from this meeting

- 1) Kathy to reply to Leila Alayej
- 2) Membership group to email members who have not submitted an activity form.
- 3) Membership group to send thankyou email to those who have submitted an activity form.
- 4) Kathy to sell the water allocation.

19.Director Inactivity Points from this meeting

- 1) 3 August 2023 – five directors present
- 2) Brian has leave of absence
- 3) Malcolm loses 4 activity points

20.Next Scheduled Meeting Date

7 September 2023

21.Meeting ended

9:31 pm